**Safety Specialist**

**Wayne Farms LLC**

**Prepared Foods**

**Decatur, AL**

**PRIMARY FUNCTION:**

Primarily responsible for assisting with leading the Safety, Health and Environmental function. Will also inspect equipment ensuring safety of employees; create safety policies for workers to prevent injuries, burns or illnesses; conduct training sessions on topics such as emergency preparedness or proper lifting procedures.  
  
**RESPONSIBILITIES AND TASKS:**

* Manage medical and worker’s comp, DOT, and PSM activities.
* Work with Safety Manager to revise and update safety programs ensuring compliant, safe and incident-free work environment.
* Develop and conduct training and safety meetings.
* Work to assure regulatory documentation is complete and correct.
* Assist with management of Contractor Safety Program.
* Facilitate behavior based safety program.
* Manage the Safety Department in absence of Safety Manger.
* Communicate with medical, legal and insurance personnel.
* Perform ergonomic assessments and recommend improvements.
* Promote organizational safety and continuous environmental improvement by working with all departments to analyze current situation and recommend safety and environmental improvements.
* Communicates and celebrates successes to maintain and foster company-wide commitment to safety and continuous improvement; and provide recommendations for corrective direction when HSE programs deviate from strategic plans and objectives.
* Formulate, maintain and execute emergency plans and responds to safety and employee emergencies.
* Ensure all significant near misses, injuries, and safety events are investigated, abatement measures implemented and root causes identified.
* Oversee health and safety, environmental, and DOT audits of all the organizations facilities and recommends preventative measures.
* Assist with accident investigations.
* Other responsibilities as assigned.

**SUPERVISORY RESPONSIBILITIES:**

* None. This is an individual contributor position. Competencies required: Functional/Technical Skills, Action Oriented, Problem Solving, Learning on the Fly and Interpersonal Savvy.

**MINIMUM EDUCATION AND EXPERIENCE:**

* Associate degree in occupational health, safety, engineering, biology or relevant discipline.
* 3 years’ experience in a similar safety environment.

**PREFERRED EDUCATION AND EXPERIENCE:**

* Bilingual – English/Spanish proficiency.
* Familiarity with OSHA standards.

**REQUIRED TECHNICAL SKILLS:**

* Strong communication, teamwork, analysis, judgment and customer focus skills.
* Ability to analyze accident data, new processes, and machinery for potential safety concerns and conduct job hazard and job safety analyses.
* Ability to maintain confidentiality in matters involving security and/or personnel issues.
* Experience with OSHA regulations.
* Experience in Worker’s Compensation.
* Intermediate computer skills and Microsoft Excel, Word and PowerPoint knowledge.
* Ability to read, speak and write in the English language.
* Ability to handle and resolve most issues independently.
* Appropriately operate with frequent access to confidential information.
* High work capacity, dependable, results oriented and strong sense of urgency.
* Ability to communicate with all levels of staff within the organization.
* Direct and empathetic communication style.
* Highly effective written/verbal and interpersonal communication skills sufficient to communicate and interact effectively with internal and external customers.
* Ability to work in fast paced environment with multiple priorities.
* Excellent organizational skills, with precise attention to detail.
* Knowledge of Microsoft Office, particularly Outlook, Excel, PowerPoint and Word.
* Demonstrated sound work ethic, honesty and moral character.

**REQUIRED PROBLEM SOLVING SKILLS:**

* Understand and interpret data while drawing logical conclusions based on available inputs.
* Critical thinking skills in standardized situations as well as non-routine problems.
* Manage multiple tasks and projects simultaneously and prioritize work accordingly.

**SAFETY REQUIREMENTS:**

* Follows Standard Operating Procedures and adheres to safety requirements.

**PHYSICAL REQUIREMENTS:**

* Ability to work weekends and evenings as needed.
* Frequent walking within plant environment.
* Frequently stoops, kneels, and crawls.
* Occasionally lifts up to 40 lbs.